



New York Sea Grant's Special Research Call for 2027-2028

INVITING LETTERS OF INTENT (LOI) FOR RESEARCH Specifically Addressing Applied Economic Analysis of New York's Coastal Resources

Letters of Intent Due: 5:00 PM Eastern May 4, 2026

Anticipated Funds: Approximately \$550,000 to support projects ranging from
~\$50,000 - \$150,000 (max) per project for 1 year.
(contingent on the availability of federal funds)
Supporting about 2-4 projects

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I. BACKGROUND

[New York Sea Grant](#) (NYSG) is part of the national Sea Grant network that constitutes NOAA's [National Sea Grant College Program](#). NYSG is a cooperative program of the State University of New York (SUNY) and Cornell University, with its main administrative offices located at Stony Brook University and Cornell University, and with extension offices [throughout the state](#). Our vision is to empower the people of New York State, Indigenous Nations, and all guests and visitors to make informed decisions to enhance and sustain healthy coastal ecosystems, communities, and economies. Our mission is "Bringing Science to the Shore" through high-quality research, extension, and education that foster informed collaboration among individuals, communities, businesses, and decision-makers to collectively conserve, utilize, and restore coastal resources, supporting sustainable and resilient environments, economies, and cultures.

NYSG's programming serves New York's coastal communities by ensuring they have the science-based information, tools, and resources to understand, plan for, and respond to economic, social, and environmental priorities, challenges, and opportunities.

II. NYSG RESEARCH AND TOPICS FOR THIS CALL

NYSG research under this Call may focus on any coastal geography served by NYSG, including:

- Lake Ontario and Lake Erie (including Niagara and St. Lawrence Rivers)
- Hudson River Estuary
- Marine, coastal, and estuarine waters of New York City and Long Island

Applicants must clearly justify the geographic scope and scale (statewide, regional, etc.). Research projects supported by NYSG must address priorities, challenges or opportunities important to New York State, as defined in our [2024-2027 Strategic Plan](#).

For this special research call, NYSG seeks **applied economic research projects (including exploratory and/or descriptive research methods) that evaluate the economic value, impacts, and development opportunities associated with New York's coastal and marine resources and investments**. Proposed research should generate actionable economic insights that can inform policy, planning, and management decisions at the community, state, and/ or regional levels. Of particular interest are studies that quantify economic benefits, costs, and tradeoffs; identify barriers to growth or implementation; and/or evaluate the potential economic outcomes of removing those barriers or investing in coastal and marine initiatives.

Projects may include economic valuation, cost-benefit analysis, economic impact modeling, and/or the development of decision-support tools that help communities and policymakers assess the economic implications of coastal and marine management strategies.

The proposed research must show an understanding of what constitutes necessary and sufficient information for responsible decision-making or for applied use and will be expected to generate actionable results. A successful Sea Grant project will provide information or tools that will assist resource managers, communities, and other constituents in making decisions or plans regarding coastal resources and environments. Additionally, a project must have sufficient intellectual content and scientific rigor to make it appropriate for university research. The need, significance,

products, applicability, target audience (beyond other academics), and expected impact of the research must be clearly anticipated and described. ***These will be key factors in the review process.***

Efforts inappropriate for Sea Grant funding include those directed solely toward monitoring or surveys. Expansion of understanding solely for its own sake without regard to the application or aiding decision-making is also considered inappropriate for Sea Grant research.

Because Sea Grant’s mission includes the extension of research results to coastal constituents, discussions with NYSG extension staff (see list in Section VI) should help hone the focus of proposed research towards particularly useful information. ***Researchers are strongly encouraged to contact [NYSG Extension staff](#) with their ideas to improve their understanding of what information and products may be most useful to coastal constituents.*** The entity or people who will apply the results for actionable use must be identified in the proposal. Contact with Extension staff before, during, and after the project by the researchers is expected. **Within one month of the start of a project under this Call, the PI and NYSG staff must begin extension and outreach meetings to plan and implement extension activities and products throughout the project.**

NYSG is interested in helping to foster new research talent and encourages submissions from early-career investigators and others who have not previously received NYSG funding. NYSG welcomes established investigators, especially those familiar with Sea Grant research, to bring on early career colleagues as Co-investigators and serve in a mentorship role. The development of future scientists and decision-makers through student education is also important to NYSG. Investigators are encouraged to involve graduate and/or undergraduate students in the conduct of their projects. **Investigators may want to investigate NYSG’s Sea Grant Scholar Fellowship program** (see III. J. on page 8) for their projects.

In this Call for LOIs, NYSG invites projects that will address the specific topics described below. The selected topic must be addressed in the context of the Focus Areas (listed below), which are based on [New York Sea Grant’s Strategic Plan for 2024-2027](#).

NYSG Focus Areas:

A. Healthy Coastal Ecosystems (HCE)

B. Sustainable Fisheries and Aquaculture (SFA)

C. Resilient Coastal Communities and Economies (RCE)

D. Environmental Literacy & Workforce Development (ELWD)

Your proposal concept must:

- Address one or more specific research topics and questions defined below;
- Use appropriate methods for achieving the objectives of the project;
- Produce actionable products, outcomes, and anticipated societal benefits;
- Have a budget and match levels that are appropriate and reasonable for the proposed research objectives and results.

Research Topic Areas:

A. Economic Analysis of New York Seafood Systems (recreational fisheries, commercial fisheries, and aquaculture)

Projects should assess the economic value of New York seafood, barriers to growth of one or more of the associated industries, and/or evaluate costs and returns associated with mitigation strategies, which may include supply chain analysis, workforce analysis, infrastructure investment modeling, and scenario analysis. Research proposals should address one or more of the following questions:

1. What is the economic value of New York's seafood sector, including recreational fisheries, commercial fisheries, and aquaculture?
2. What regulatory, market, infrastructure, or environmental barriers currently limit growth in New York's seafood sectors?
3. What are the potential economic costs and investments required to remove or mitigate these barriers to growth?

B. Economic Opportunity and Value of New York Working Waterfronts and Coastal Water-Based Businesses

Projects may assess development barriers, infrastructure investment needs, economic returns, and comparative development scenarios, and should address one or more of the following questions:

1. What economic opportunities are associated with New York's working waterfronts, particularly in coastal water-based tourism, recreation, and non-seafood maritime industries?
2. What barriers currently limit access to or the development of coastal water-based recreation, tourism, and related waterfront businesses?
3. What types and levels of economic investment are required to overcome these barriers and support the development or expansion of coastal water-based businesses and activities?
4. What economic benefits could result from increased development or growth of coastal water-based recreation, tourism, and related industries?

C. Economic Value of Natural and Nature-Based Shoreline Features (NNBF) in New York

Projects may include lifecycle cost-benefit comparisons, avoided damage valuation, maintenance costs, ecosystem co-benefits, and development of user-friendly comparison tools for local governments, and should address one or more of the following questions:

1. What are the economic costs and benefits associated with implementing natural and nature-based shoreline features (NNBF), including installation, monitoring, emergency management, and long-term maintenance?
2. How do the economic and ecosystem benefits of nature-based shoreline approaches compare with those of traditional shoreline protection methods?
3. What decision-support tools or frameworks could help communities assess the economic and ecological value of NNBF when selecting shoreline management strategies?

D. Economic Evaluation of Coastal Resilience Investments (REDI)

NYS invested millions of dollars into resilience projects for Lake Ontario after the record-breaking floods of 2017 and 2019. Projects should analyze costs and benefits of selected resilience projects, compare project types, and identify useful indicators for local government decision-making, and should answer one or more of the following questions:

1. What are the economic costs and benefits associated with selected REDI projects, including avoided damages, long-term maintenance costs, and impacts on local economic activity?
2. How do economic outcomes vary across different types of resilience projects (e.g., shoreline stabilization, public infrastructure improvements, access and amenities, and nature-based or hybrid solutions)?
3. What indicators or evaluation frameworks are most useful for assessing economic performance and return on investment of coastal resilience projects from a local government or community decision-making perspective?

E. Economic Value of MyCoast NY

NYSG and partners have launched MyCoast NY, a free website and app, which empowers anyone to report flooding, storm damage, and other environmental observations through photographs (See mycoast.org/NY). Projects may assess avoided costs, policy value, municipal utility, and cost-effectiveness relative to traditional data collection methods and should answer one or more of the following questions:

1. What is the current and potential economic value of MyCoast NY in supporting New York State policies, programs, and coastal management activities (e.g., avoided costs, improved targeting of resources)?
2. How does MyCoast NY provide economic value to communities, local governments, and practitioners who use the platform's data for risk communication, emergency management, planning, or grant applications?

F. Economic Costs of Harmful Algal Blooms (HABs)

Projects may assess impacts on recreation, seafood markets, property values, tourism, and public health-related economic costs of fresh and/or marine HABs and should answer one or more of the following questions:

1. What are the economic impacts of freshwater and/or marine harmful algal blooms on recreational use of water bodies in New York?
2. What economic effects do harmful algal blooms have on seafood consumption, fisheries, and seafood markets?

III. GENERAL INFORMATION ABOUT LOI SUBMISSION

A. Who is Eligible to Submit:

Faculty at New York academic institutions are the main targets and recipients of NYSG's research funds. Nevertheless, proposals from other groups may be accepted and approved for funding. Eligible groups are listed below in order of preference for funding under this

Call:

1. Researchers at universities and colleges.
2. Researchers at other not-for-profit research institutions.
3. Researchers who are personnel of state or local agencies, or not-for-profit organizations.
4. Researchers at for-profit institutions or companies.

Important: All proposals submitted under this Special Research Call for 2027-2028 must be led by an eligible researcher with their primary professional base in New York State. Co-PIs and Associate PIs may be from out of state. Federal employees may participate in projects as collaborators, but they may not be included in the budget. Federal employees and institutions are not eligible for compensation or budget items of any sort, and their contributions to the proposed research cannot be used as a source of cost-share. Students and NYSG staff cannot have PI, co-PI, or AI status. For post-docs, check with your institution's policies first. Extension staff cannot receive funding for the project.

Note: Researchers at non-university institutions should make sure that their organization has the infrastructure to apply for, receive, and manage federal grants. If not, such researchers might want to consider partnerships with research institutions (Universities or other research institutions) that have the experience and ability to accept federal grants. This may ease the administrative burden of accepting funds and setting up accounts if the proposal is funded.

B. Duration of Proposed Work:

Funding made available under this Call will cover one year (1/1/2027 - 1/31/2028), subject to available annual Federal appropriations.

C. Budget Size (total of indirect plus direct costs):

We anticipate a range of projects funded between \$50,000 to \$150,000. The total budget request (direct + indirect costs) for a project may not exceed \$150,000 per project, including funds for the Sea Grant Scholar Fellow (see below). Projects that are under \$50,000 are also welcome. Note that the budget estimates in the LOI are expected to be realistic. A substantial budget change (greater than 10%) in the full proposal compared to the LOI will be viewed negatively and may result in either the proposal not being reviewed or budget cuts without changes in the scope of work. Awards under this Call are administered as a Cost Reimbursable Award (CRA), and successful applicants must submit invoices to NYSG for reimbursement. Lead PIs are required to keep up to date with submitting invoices rather than letting invoices accumulate and submitting them near the end of the project. Lead PIs are required to keep accurate records of who is paid on the grant funding the project for reporting purposes. The funded project personnel should match what is in the proposal budget. Detailed fiscal guidance and policies are provided with the full proposal guidance.

D. Cost-Share Requirement:

Sea Grant requires non-federal cost-share (a.k.a. matching funds) support in the amount of at least 50 percent of the Sea Grant funds requested. For example, if \$100K is requested from Sea Grant, the proposal's budget page must demonstrate an additional \$50K of non-federal cost-share.

Match may be in the form of selected "in kind" services, unrecovered indirect, or additional funds from a specified institution, agency, industry, or non-federal program. No funds from federal entities can be used for match. Letters certifying match commitment will be required in the full proposal. Please contact Jean Johnston (jean.johnston@stonybrook.edu) if you have questions about matching funds.

E. Limit on Salary Requests:

Principal and associate investigators with appointments providing nine (9) or more months of support annually are usually not allowed to receive more than two (2) months' total salary from NYSG per year. Other eligible principal and associate investigators will generally be allowed to receive up to six (6) months' salary from NYSG per year. These limits may be relaxed under exceptional circumstances, with prior approval from NYSG. Under all circumstances, the amount of salary support requested or provided as cost-share must be warranted by the effort needed to conduct the project.

F. Duplicate Submissions:

NYSG should be immediately informed by the Principal Investigator if a proposal submitted under this Call will also be submitted elsewhere, e.g., in response to a call released by the National Sea Grant College Program, another state Sea Grant program, or any other funding agency or source. It is NYSG's policy to consider only proposals submitted specifically in response to, and within the due dates for, this Call. Full proposals will not be considered unless they were in this Call's pool from the start as a letter of intent.

G. Data Management/Sharing Plan:

NOAA regulations require that data and information collected and/or created under NOAA (including Sea Grant) grants must be made visible, accessible, and independently understandable to general users, free of charge or at minimal cost, in a timely manner (typically no later than two years after the data are collected or created), except where limited by law, regulation, policy or by security requirements.

The requirement has two basic parts: (1) environmental and socio-economic data generated by a grant project must be made available after a reasonable period of exclusive use (typically no more than 2 years), and (2) the grant proposal must describe the plan to make the data available.

To follow this requirement, in NYSG's full proposal stage, the principal investigator must include a data management plan that describes how the project's data and metadata will be made available to others. Deposition of data in standard data archives (e.g., by discipline) or available university archives is encouraged. This requirement for data archiving is in addition to the expected publication of research results in peer-reviewed journals. The proposed plan will be reviewed for compliance with NOAA requirements. If funds are needed for this task, they may be included in the project letter of intent and full proposal budgets. Further details are provided with the full proposal submission guidance.

H. Extension and Outreach:

During full proposal development, investigators will be expected to facilitate coordination with, or input from, industry, agency, or private groups as appropriate to

ensure actionable research results and outcomes with a user group. If you need assistance with identifying appropriate target audiences, NYSG extension staff should be able to help if PIs reach out proactively. See the staff list in section VI.

All research proposals will be evaluated based on clear linkages between the objectives to be conducted and the public benefits that will result, in terms of improving the understanding, assessment, use, management, conservation, or restoration of marine and coastal resources. Proposals will be evaluated based on the usefulness of the final products for NYSG constituencies. It is strongly suggested and encouraged to identify specific target audiences and engage with those audiences in the development of your proposal. If you need assistance with identifying appropriate target audiences, NYSG extension staff should be able to help. See the staff list in section VI. Publication of results in academic journals alone is insufficient evidence of a successful outreach, education, or communication strategy.

Principal investigators of research projects funded under this award must participate in a kickoff meeting with NYSG's Research Coordinator and appropriate extension staff within one month of the start of the project. This meeting will review the project's objectives and begin discussion of possible extension activities and products to ensure the research is extensible and accessible to end users. At a minimum, quarterly update meetings are required after the kickoff meeting. The extension and outreach for this project should be customized for the specific funded project, use appropriate tools and methods, and target the most appropriate audiences to maximize the potential impact and use of the project results. Extension and outreach can include a variety of tools and activities in any combination, including workshops, talks, social media, websites, articles, videos, fact sheets, or other ideas developed. Principal investigators of funded research projects will be contacted by the NYSG Research Coordinator after the start of their project to coordinate the kickoff meeting. Please ensure the inclusion of estimated expenses needed to support project-related extension and outreach activities in the project budget. NYSG extension staff should be able to help with estimating an amount to include in the budget estimate. See the staff list in section VI. Further details are provided with the full proposal submission guidance.

I. Abbreviated Environmental Compliance Questionnaire:

Principal investigators of research projects funded under this award must provide a filled-out Abbreviated Environmental Compliance Questionnaire (NEPA form) and copies of associated permits, and permission to access before data collection can begin. The questionnaire is a fillable PDF form that will be provided with the full proposal instructions, along with guidance for filling out the form, and filled-out examples. Further details are provided with the full proposal submission guidance.

J. Sea Grant Scholar Fellowships:

The Sea Grant Scholar Fellowship awards are a mechanism through which NYSG stimulates study and provides support, in the form of a stipend, to graduate students who conduct research relevant to projects funded through its program. In this case, Sea Grant Scholars are fellows rather than employees, which saves some costs on the project's budget. If the funded project is destined to be a master's student project or a doctoral student dissertation chapter, then the Sea Grant Scholar Fellowship is recommended for those students.

Sea Grant Scholar Fellowship stipends are pre-determined by the principal investigator(s) of

the project and are based on the prevailing rates of the student's department at the time the project's budget was submitted to NYSG for funding consideration. ***When the project award is made, the investigator's account will not include funds proposed for Sea Grant Scholar Fellowship stipends. Those funds are "withheld" and Sea Grant Scholar payroll distribution is managed directly by NYSG.*** NO IDC is charged on the fellow's stipend or health insurance. Any funds for Scholars are specified on a separate line in the 90-4 budget form and on the project's Award Acceptance Form.

Full Sea Grant Scholar Fellowship details are sent with the full proposal guidance. For questions, please contact New York Sea Grant's Fiscal Officer - JeanAnn Johnston at 631-632-6908 or jean.johnston@stonybrook.edu. **Project PIs should consider including Sea Grant Scholars on their projects.**

K. Publication Costs:

NYSG expects investigators and Sea Grant Scholars to publish the results of NYSG-funded work in peer-reviewed journals, proceedings, trade press, etc. Investigators should include estimated costs for publishing their research in their proposal budgets. The 90-4 budget form has two lines for publications. One line for estimated costs for peer-reviewed publications and one line for estimated costs for non-peer-reviewed publications. **NOTE:** The funds for peer-reviewed publications will be "withheld" by NYSG to directly manage publication charges. Further details will be provided in the full proposal guidance and in the Award Conditions for projects selected for funding. Please contact Lane Smith (lane.smith@stonybrook.edu) and Jean Johnston (jean.johnston@stonybrook.edu) with any questions.

L. What and When to Submit:

Letters of Intent (LOI) are Due at 5:00 PM Eastern on May 4, 2026, through NYSG's eSeaGrant submission website at <http://www.nyseagrant.org/eseagrant> (account registration required). See section VII for LOI Submission form guidance. **Fax, email, hard copy, and non-PDF file format submissions will not be accepted.**

Signatures of campus officials are not required for LOIs unless required by your institution. Nevertheless, LOI authors are recommended to inform their grants office that they are submitting an LOI to this call. *Only authors who submit an LOI by the deadline can submit a full proposal.* Full proposal submission guidance will be sent to LOI authors after the LOI submission deadline.

Use all-around margins of at least one inch and a font size of #12 font. Convert your document to PDF before submission.

Do *not* include supplemental information or materials (e.g., full budget, appendices, letters of support, etc.). Such materials will be discarded without review.

Important notes about the LOI submission:

Submissions that do not include the required information will not be considered (see Section VII for Instructions).

- LOIs consist of six parts and must be a single PDF file (see section VII below). You will receive an auto-receipt from the website confirming your submission.

- We recommend submission via a PC at your university office, with a current version of Edge, Firefox, or Chrome web browser installed. If you are working from home, you are responsible for making sure you have an adequate, stable internet connection that will allow for your submission. Early submission will provide a buffer to deal with any unexpected connectivity issues.
- Registering a new account on eSeaGrant takes only a few minutes but requires an active email account and a cell phone number. If you have trouble registering, email or call NYSG (631-632-9780) to explain the problem. We will try to help, but we cannot guarantee that we can solve your problem in time if it is close to the deadline. In any case, unless the website becomes inoperable, it is your responsibility to plan accordingly and use equipment that will allow you to meet the deadline.
- We recommend registering your eSeaGrant account right away before working on the LOI.
- Updates to submitted materials will be allowed in the eSeaGrant portal until the submission deadline.
- An LOI emailed after the deadline (and the portal has closed) will not be accepted, and its lead investigator will be notified.
- All LOIs submitted will be checked for compliance with the format, page limits, and completeness. Any LOIs that fail the compliance check will be disqualified.

NYSG will not make exceptions to these conditions, so *early submission is very strongly advised*.

IV. THE REVIEW PROCESS

Full proposals will be subject to external peer review and a Technical Review Panel (TRP). Each full proposal will receive written peer reviews from three non-conflicted, external peer reviewers. The TRP will consist of external academic peers. Peer reviewers and TRP members will be instructed to evaluate and score proposals based on the following criteria:

- 1) The fit and responsiveness to the NYSG goals and research topics listed in Section II – how well the proposed work plan addresses the research topic(s) and question(s) (25%);
- 2) the scientific or technical merit of the project – the degree to which the research activity uses appropriate methods; the degree to which it will advance the state of the science or discipline through development, use, application, or extension of methods (25%);
- 3) the expected actionable products, outcomes and anticipated societal benefits of the project results – significance and importance of the products (models, methods, and scientific information) and impacts (change in behavior/policies, economic and/ or social benefits, and environmental benefits) that are expected to result from this project and can be used by NYSG constituencies; accessibility of the products and documentable impacts (25%);
- 4) the appropriateness of the budget request and match – the degree to which the requested funding and matching costs levels are appropriate and reflect reasonable costs for the proposed research (15%);
- 5) the professional qualifications of investigators – the degree to which investigators are qualified by education, training, and/or experience to execute the proposed activity; record of achievement with previous funding (10%).

Peer reviewers and TRP members are asked to provide comments under each criterion and provide an overall summary score as follows:

A = 4 = Excellent: Probably will fall among the top 10% of proposals in the area of research; highest priority for support.

B = 3 = Very Good: Probably will fall among the top third of proposals in the area of research; should be supported.

C = 2 = Good: Probably will fall among the middle third of proposals in the area of research; worthy of support.

D = 1 = Fair: Probably will fall among the lowest third of proposals in the area of research.

F = 0 = Poor: Proposal has serious deficiencies and should not be supported.

Final proposal scores and ranking will be based on peer reviews, TRP scoring based on peer reviews, and Panel discussions. Final funding decisions are made by the NYSG senior leadership team and incorporate all peer and panel reviews and rankings, as well as the availability of funding, prior award performance of applicants, and balance across the portfolio, such as institutions, geography, focus areas, and topics, which may result in out-of-rank-order proposals selected for funding.

V. CALL TIMELINE

| | |
|--------------------|---|
| April 6, 2026 | Special Call released |
| May 4, 5:00 pm | Deadline for LOIs (must use eSeaGrant submission website) |
| May 5 | Full proposal guidance sent to LOI authors |
| June 8, 5:00 pm | Deadline for full proposals with all authorized signatures (must use eSeaGrant submission web site) |
| July 13 | Peer reviews due |
| August 6* | Review panel meets |
| August 7* | NYSG notifies investigators |
| August – September | NSGO Approval, Policy Review |
| August 31* | Panel summaries to PIs |
| January 1, 2027 | Funding begins (subject to available federal funding) |

* Estimated dates may shift slightly.

VI. NEW YORK SEA GRANT STAFF

www.nyseagrant.org/nysgstaff

Research Administration (at Stony Brook University)

Rebecca L. Shuford, Director (631-632-6905, rebecca.shuford@stonybrook.edu)

JeanAnn Johnston, Fiscal Officer (631-632-6908, jean.johnston@stonybrook.edu)

Lane Smith, Research Program Coordinator (631-632-9780, lane.smith@stonybrook.edu)

Extension Administration (at Cornell University)

Katherine Bunting-Howarth, Associate Director (607-255-2832, keb264@cornell.edu)

Communications Administration (at Stony Brook University & New York City)

Paul Focazio, Communications Manager (631-632-6910, paul.focazio@stonybrook.edu)

Maria Beccari, Digital Media Specialist (631-632-6916, maria.beccari@stonybrook.edu)

Sumayyah Uddin, Science Writer (631-632-6956, sumayyah.uddin@stonybrook.edu)

Extension Specialists

New York City

Catherine Prunella (cjp275@cornell.edu) – Water Quality Extension Specialist

Hannah Eisler Burnett (heb84@cornell.edu) – Coastal Resilience Specialist (Jamaica Bay)

Lillit (Lilli) Genovesi (lg543@cornell.edu) – Outreach Coordinator, Long Island Sound Study, NYC

East Meadow

Sarah Schaefer-Brown (scs292@cornell.edu) – Sustainable and Resilient Communities (SRC) Specialist, Nassau County

Stony Brook

Michael Ciaramella (mc2544@cornell.edu) – Seafood Specialist

Antoinette Clemetson (aoc5@cornell.edu) – Marine Fisheries Specialist

Kathleen Fallon (kmf228@cornell.edu) – Coastal Processes & Hazards Specialist

Kayla Walsh (kgw43@cornell.edu) – Coastal Climate Specialist

Elizabeth Hornstein (eeh78@cornell.edu) – Sustainable and Resilient Communities (SRC) Specialist, Suffolk County

Barry Udelson (bu25@cornell.edu) – Aquaculture Specialist

Jimena Perez-Viscasillas (jbp255@cornell.edu) – Outreach Coordinator, Long Island Sound Study

Elmsford

Sara Powell (slp285@cornell.edu) – Sustainable and Resilient Communities (SRC) Specialist, Westchester County

Kingston

Jessica Kuonen (jak546@cornell.edu) – Hudson Estuary Resilience Specialist

Watertown

Lauren E. Darcy (led222@cornell.edu) – Great Lakes Coastal Resilience Specialist

Oswego

Stacy Furgal (slf85@cornell.edu) – Great Lakes Fisheries and Ecosystem Specialist

Roy Widrig (rlw294@cornell.edu) – Great Lakes Coastal Processes and Hazards Specialist

Newark

Mary Austerman (mp357@cornell.edu) – Great Lakes Coastal Community Development Specialist

Rochester

Jake Anderson (ja843@cornell.edu) – Water Quality Specialist

Buffalo

Nate Drag (nwd4@cornell.edu) – Great Lakes Literacy Specialist

Megan Cochran (mk2236@cornell.edu) - Great Lakes Outreach Coordinator

VII. LOI SUBMISSION FORM

Be sure to use the format and provide the information as described below. Any PI who submits an LOI by the deadline and meets compliance can submit a full proposal. **Every Section (1-6) and all the information specified within it are required.** Submissions that do not include all this information will NOT be eligible to submit a full proposal. Use all-around margins of one inch and a font size #12. Convert your document to PDF before submission. Tip: Copy and paste the text below into a new document, remove the instructions text, and use it as a template for your LOI. Sections should be organized as single pages as follows:

- Page 1: Sections 1-3 (Investigators, Brief Project Title, Budget)
- Page 2: Section 4 (Brief Description of Project)
- Page 3: Section 5 (Proposal Acknowledgements)
- Page 4: Section 6 (Possible Peer Reviewers)

NOTE: Each of the specified four pages above should start on a new page and cannot exceed a one-page limit. Anything beyond those limits will be removed from the LOI package.

LOI Submission to NYSG's Special Research Call for 2027-28

Date: _____

➤ **Page 1 (One Page Max):**

1. INVESTIGATOR(S): List all project investigators, lead PI, co-principal (co-PI), and associate (AI) investigators, including name, mailing address, telephone, and email for each. Also indicate eligibility category (#1, 2, 3, or 4) from Section III. A for each. The primary institutional affiliation of the lead investigator must be an institution located in New York State. CO-PIs and AIs can be from out of state. Students and NYSG staff cannot have PI, co-PI, or AI status. For post-docs, check with your institution's policies first. Extension staff cannot receive funding for the project.

2. BRIEF PROJECT TITLE: The title should be brief, specific, and descriptive of the activity.

3. BUDGET: Total of direct plus indirect costs.

Estimated Request for Federal Funds from New York Sea Grant

Total Request \$

Estimated Non-Federal Cost-Share to be Provided to New York Sea Grant

Total Match \$

Expected Source(s) of Cost Share:

Sea Grant Scholar to be Requested: Yes ___ No ___ If yes, how many ___

➤ **Page 2 (One Page Max):**

4. BRIEF DESCRIPTION OF PROJECT (single page): **Starting on a new Page.**

- Clearly identify which Research Topic(s) and Focus Area(s) will be addressed by this submission: Indicate or list the Research Focus Area(s), Topic(s), and Question Number(s), from Section II (e.g., This project will address Focus Area RCE, Topic C, Question 3...).
- Provide a summary of your project that outlines the Objectives, Methodology, Rationale, and relevance to NYSG priorities and identified research topic(s) and focus area(s) for the proposed project.

➤ **Page 3 (One Page Max):**

5. PROPOSAL ACKNOWLEDGEMENTS:

Starting on a new page, provide the following acknowledgements of proposal required elements:

- A. Data Management Plan:** Indicate your acknowledgment that proposals must provide an acceptable data management/sharing plan to be added to the proposal, that compliance with the plan will be required, and that the LOI budget estimate provides for this.
I (we) acknowledge that an acceptable data management/sharing plan will be added to the proposal and that the LOI budget estimate provides for this. Yes ___.
- B. Extension and Outreach Meetings:** Indicate your acknowledgment that extension and outreach coordination with NYSG extension staff through extension and outreach kickoff and quarterly meetings will occur during the project.
I (we) acknowledge that extension and outreach coordination with NYSG extension staff will occur during the project and that the LOI budget estimate provides for this. Yes ___.
- C. Abbreviated Environmental Compliance Questionnaire:** Indicate your acknowledgment that an Abbreviated Environmental Compliance Questionnaire, if applicable, will be required for proposals that will collect environmental data, including socioeconomic data, and that data collection cannot begin before these items are reviewed and approved by the National Sea Grant Office and NOAA.
I (we) acknowledge that an Abbreviated Environmental Compliance Questionnaire will be required for proposals that will collect environmental data, including socioeconomic data, and that data collection cannot begin before these items are reviewed and approved by the National Sea Grant Office and NOAA. Yes ___.
- D. Permits, Permissions, and IRB Approval:** Indicate your acknowledgment that copies of any required permits, permissions, or IRB approvals needed to conduct the project, if applicable, will be required for proposals and that data collection cannot begin before these items are reviewed and approved by the National Sea Grant Office and NOAA.
I (we) acknowledge that copies of any required permits, permissions, or IRB approvals

needed to conduct the project will be acquired before data collection and that these items are reviewed and approved by the National Sea Grant Office and NOAA. Yes___.

➤ **Page 4 (One Page Max):**

6. POSSIBLE PEER REVIEWERS: Starting on a new page. List the names and affiliations of three out-of-state individuals of national standing and pertinent expertise who could provide informed peer reviews of your submission. Do not include individuals with whom you have worked or collaborated within the last 4 years or who would be considered to have a professional or personal conflict of interest. We may or may not use these individuals, so do not contact them yourself.

The information for this part is for internal NYSG use only. You may also use this section to request that certain individuals not be asked to review your proposal.